

1. Exam board reviews of results

Review of marking: exam boards review their marking to ensure your work was marked accurately in line with the mark scheme

Review of moderation: exam boards review the moderation of the coursework from your school or college to ensure it was done fairly, reliably and consistently

Clerical re-check: exam boards re-check that all marks have been included and added up correctly

2. Appeal

Your school or college can only request an appeal after the exam board has reviewed your result.

A preliminary appeal can take up to 42 calendar days. If your school or college believes the preliminary appeal has not addressed the issue, it can decide to submit an application for an appeal hearing and that can take up to 70 calendar days.

Please note, appeals are not the first step in checking your grade.

3. Exam Procedures Review Service (EPRS)

Your school or college can only ask the relevant regulator to review what the exam board has done after the exam board has completed the appeal hearing.

The EPRS will look at whether the exam board has followed the regulator's rules and its own procedures. It will not review your work and cannot change your grade. The relevant regulator can ask the exam board to look at your appeal again if they think the exam board made a mistake.

Not all qualifications are covered by the EPRS so please check the relevant regulator's website (Ofqual, CCEA Regulation or Qualifications Wales) for more information.

Do my grades affect my decisions about what to do next in education, training or work? And do I think an error has been made with my grade?

YES

NO

Talk to your school or college about your grade as soon as possible.¹ Your grade can be checked.

Does your school or college agree it is worth checking your grade?

NO

I can progress as intended or look for a new option that I am happy I can progress with.

YES

Your school or college may request **exam board reviews of results** to check your grade¹:

- Review of marking (including priority reviews)
- Review of moderation
- Clerical re-check

Your school or college can also ask the exam board to provide a copy of your exam papers to help you/ them decide what to do

1

Do I accept **my grade could go down, go up or stay the same** as part of exam board checks?

NO

Talk to your school or college about opportunities to re-sit or other options that are available to you to progress in education, training or work.

YES

Tell your school or college if you have a university place at risk as exam boards offer a priority review of marking service.

Once the exam board has completed its review of results:

- Do I still think an error has been made with my grade?
- Does my school or college agree there may have been an error with my grade?

NO

YES

2

Your school or college can submit an **appeal** to the exam board.¹

Do I accept **my grade could go down, go up or stay the same** as part of an exam board appeal?

NO

YES

If your school or college thinks the exam board has not followed the correct process after the exam board's appeals process, it may be able to apply for a procedural review with the relevant regulator's **Exam Procedures Review Service (EPRS)**.

3

¹ If you are a private candidate, you can apply directly to your exam board for a review of your result and an appeal. If not, you must talk to your school or college and they will contact the exam board as needed.