



Policy Title:	Admissions Policy: Sixth Form
Version:	1.8
Member of Staff Responsible:	Head of Sixth Form
Approval Level	Full Governing Body
Status:	Statutory
Date adopted by governing body:	October 2009
Cycle of Review:	Annual
Date for next review:	03/01/2025

Change Record

Version	Date	Description of Changes
1.1	3 Dec 15 (FGB)	Changes to grade for progression from AS to A2 Changes to Entry Criteria grid
1.2	9 May 17	As above and changes to staying on with new linear courses.
1.3	May 2018	Removal of AS Levels
1.4	May 2019	General updates
1.5	October 2020	Dates just updated to reflect the time
1.6	November 2021	Updated courses on offer
1.7	November 2022	Updated the courses on offer and entry requirements
1.8	January 2024	Updated dates; some wording reviewed for clarity

“Settle College promotes the safeguarding and welfare of children in its care; all policies support the “Child Protection



ADMISSIONS POLICY, SIXTH FORM

Transfer from Year 11

Existing Year 11 students at Settle College wishing to enter into the Sixth Form will be able to do so providing they meet the minimum entry qualifications detailed on the attached sheet.

Whilst the College will work with Year 11 students to ensure that they are able to continue their education at Settle College, should they wish, the criteria in the Admissions Policy are strictly adhered to in order to ensure that students do not start courses on which they are unlikely to be successful.

Year 12 entry

Students attending other schools in Year 11 are able to apply for places in Year 12 at Settle College. All applicants wishing to join the school for the first time in Year 12 are subject to the same entry qualifications as those set out below for existing students.

The Governing Body of the College will, under section 324 of the Education Act 1996, admit to the College a young person with a statement of special needs or Educational Healthcare Plan that names the College. This is not an oversubscription criterion. This relates only to young people who have undergone statutory assessment and for whom a final statement of special educational needs (SEN) has been issued and which has taken account of the Year 12 entry requirements.

If, following the admission of young people where the College is named in the statement of special educational needs (SEND), the number of applications to join the school for the first time exceeds the published admission number and further places cannot be provided, then the following oversubscription criteria will apply:

ORDER OF PRIORITY:	Notes:
<u>Priority Group 1:</u> Young people in Public Care for whom an application has been submitted.	<i>This applies to all looked after young people, and previously looked after children, that is children who were adopted (or subject to residence orders or special guardianship orders) immediately following having been looked after. This applies to all looked after children, including those who are in the care of another local authority, in the case of previously looked after children, proof that the child was previously in the care of a local authority will be required to support the application.'</i>
<u>Priority Group 2 :</u> Young people who will have a sibling on the College roll in September 2020.	<i>Sibling refers to brother or sister, half brother or sister, adopted brother or sister, stepbrother or sister, or the child of the parent / carer's partner where the child for whom the school place is sought is living in the same family unit at the same address as that sibling.</i>
<u>Priority Group 3 :</u> All other young people.	

Young people in higher numbered priority groups will be offered places ahead of those in lower numbered priority groups.

Tie break:

If there are not enough places for all the young people in one of these priority groups, we will give priority to those living nearest to the College.



Distance measurements are based on the nearest walked route from the applicant's home address to College. We measure from a fixed point within the dwelling, as identified by Ordnance Survey, to the nearest College entrance using an electronic mapping system.

Additional notes:

- Students in Year 11 at Settle College will only be admitted into the Sixth Form if, in the judgement of the Senior Leadership Team, a suitable course is available that is appropriate to their needs.
- Students are only able to study at Settle College in the Sixth Form if they are in full time courses ie, 3 A levels or 2 Vocational courses and a work experience placement (resit GCSE English and Maths)
- Entrance into the Sixth Form is subject to the regulations regarding residency status and eligibility for study in UK schools Sixth Form courses that apply at the time.

Progression from Year 12 to 13

Students should be on track to achieve an A Level pass, which is monitored by progress reviews in Year 12, or pass the first year of their CTEC course, if they wish to continue into Year 13. The expectation is that students will continue onto 3 A Level/CTEC courses. In exceptional circumstances students who achieve less than this may continue into Year 13, or repeat Year 12, at the College's discretion.

The Application Process at Settle College	
November	Sixth Form Open Evening Publication of Post-16 Curriculum Booklet and Application Form Meetings for Year 11 Students to discuss Post-16 choices
December	Deadline for Application Forms
December	Sixth Form Taster Day
January	Publication of Post-16 Offers
March	Supplementary Interviews for students with option queries
July	Year 11 invited for Skills Days in readiness for Year 12
August	GCSE Results Day
August	Year 12 Enrolment Day
September	Year 12 Induction

Age Limits

Students can only begin courses if they are under 19 years of age on the first day of term for the ensuing academic year. This means that students may start either Year 12, 13 or 14, but may not continue the course or start a subsequent year if they are 19 years of age at the start of the next academic year.

Entry Criteria for Post 16 Courses

Settle College Sixth Form offers a broad range of courses to suit students of different abilities and aspirations. To ensure each student has the best opportunity to succeed in their chosen curriculum we have entry criteria laid out below. Students will also be expected to retake Maths and English GCSEs in Y12 if they have not achieved e.g. Grade 5



Overall Requirements For Sixth Form Entry	
Academic Pathway	<p>e.g. 3 A-Levels as part of a two year programme of study, in some instances also including the Extended Project. Those that wish to select four A-Levels have an option to discuss this at their initial interview.</p> <p>Entry Criteria: 5 GCSEs grade 9-5 including English and Maths, plus entry criteria for each subject.</p>
Mixed Pathway	<p>e.g. 2A-Levels + 1 BTEC/CTECs or 2 BTEC/CTEC and 1 A level for a two year programme</p> <p>Entry criteria: 5 GCSEs grade 9-5 (preferably including English and Maths) plus entry criteria for each subject.</p>
Vocational Pathway	<p>e.g. 2 BTEC/CTECs and Work Experience.</p> <p>Entry Criteria: 4 GCSEs grade 9-5 including English and Maths, plus entry criteria for each subject. Re-sit English and Maths GCSE if not at a grade 5 or above by the end of Year 11.</p>



Subject	Equivalent Value	Minimum Grade for course	Additional Information
Applied Science	1 A-Level	Course Requirements – 5 GCSEs at grade 5 or above, which must include: GCSE Combined Science (Grade 5-5 or above) & Maths (Grade 5 or above) OR Biology & Chemistry & Maths (all Grade 5 or above) OR Level 2 Cambridge Technical in Science	This course will only run if numbers are low in either of the 3 Science ALevel courses.
Art A-Level	1 A-Level	5 GCSEs of Grade 5 or higher. Grade 6 or above in GCSE Art	Uptake will dictate which Art option runs from September 2025. Only <i>one option</i> will run either Fine Art or Photography
Biology A-Level	1 A-Level	5 GCSEs at grade 5 or above, which must include: GCSE Combined Science (Grade 6-6 or above) & Maths (Grade 5 or above) OR Biology & Chemistry & Maths (all Grade 6 or above)	Not suitable for students who have Studied Level 2 BTEC Applied Science or Applied Science GCSE
Business CTEC Extended Certificate	1 A-Level	4 GCSEs of Grade 5 or higher	You do not have to have studied Business at GCSE
Business A-Level	1 A-Level	5 GCSEs of Grade 5 or higher	Uptake will dictate which Business option runs from September 2025. Only <i>one option</i> will run either CTEC or A-Level Business
Chemistry A-Level	1 A-Level	5 GCSEs at grade 5 or above, which must include: GCSE Combined Science (Grade 6-6 or above) & Maths (Grade 5 or above) OR Chemistry & Maths (both Grade 6 or above)	Not suitable for students who have Studied Level 2 BTEC Applied Science or Applied Science GCSE
Drama and Theatre A-Level	1 A-Level	5 GCSEs which must include: grade 5 in GCSE Drama or Level 2 BTEC Performing Arts at Merit or above and Grade 5 in English Language.	
Engineering	1 A-Level	5 GCSEs at grade 5 or above. Must include GCSE Design & Technology Grade 6, Level 2 Engineering Distinction, Maths and Physics at a 7 (in exceptional cases a 6 may be considered).	



Subject	Equivalent Value	Minimum Grade for course	Additional Information
English Language A-Level	1 A-Level	5 GCSEs which must include: Grade 6 in GCSE English Language and Grade 6 in GCSE English Literature	
English Literature A-Level	1 A-Level	5 GCSEs which must include: Grade 6 in GCSE English Language and Grade 6 in GCSE English Literature.	
Extended Project Qualification	Half an A Level qualification	All 'academic pathway' students will study for the Extended Project Qualification	This goes alongside your 3 or 4 A Level choices and is not a distinct A Level option choice.
French A Level	1 A-Level	5 GCSEs which must include: Grade 6 in GCSE French	
Geography A Level	1 A-Level	5 GCSEs which must include: Grade 5 in GCSE Geography	
History A Level	1 A-Level	5 GCSEs which must include: Grade 5 in GCSE History	
IT Cambridge Technical	1 A-Level	4 GCSEs of Grade 5 or higher including Grade 5 English and Maths	
Mathematics A-Level	1 A-Level	5 GCSEs which must include: Grade 7 in GCSE Maths	Grade 6 taken into consideration
Music	1 A-Level	5 GCSE grades a 5 or above. Grade 6 or above in GCSE Music. Be able to perform at approximately Grade 5 minimum at the start of the course. *	*A performance audition may be required for lower grades at the teacher's discretion.
Photography	1 A-Level	5 GCSE grades at 5 or above. Grade 6 or above in GCSE Art.	Uptake will dictate which Art option runs from September 2025. Only <i>one option</i> will run either Fine Art or Photography
Physical Education	1 A-Level	5 GCSEs which must include: Grade 6 in GCSE PE or BTEC Level 2 Sports at Distinction and Grade 6 in Science	See proviso for Sport CTEC
Physics A-Level	1 A-Level	5 GCSEs at grade 5 or above, which must include: GCSE Combined Science (Grade 6-6 or above) & Maths (Grade 5 or above) OR Physics & Maths (both Grade 6 or above)	Not suitable for students who have studied Level 2 BTEC Applied Science or Applied Science GCSE



Subject	Equivalent Value	Minimum Grade for course	Additional Information
Product Design A Level	1 A-Level	5 GCSEs which must include: Grade 5 in GCSE Design and Technology or Grade 6 in Art and Design	
Psychology A-Level	1 A-Level	5 GCSEs which must include: Grade 6 in GCSE English Language	
Spanish A-Level	1 A-Level	5 GCSEs of Grade 5 or higher including a Grade 6 at GCSE Spanish	
Sport CTEC National Diploma	1 A-Level	4 GCSEs of Grade C or higher, with a Grade 5 GCSE in PE or Merit in BTEC Sport	Uptake will dictate which Sport option runs from September 2025. Only <i>one option</i> will run either CTEC or A-Level PE